



Vis-à-Vis Counseling & Consulting, PLLC

Job Description

Job Title: Associate Telemental Health Counselor	Weekly Hours: Up to 40
Department: Counseling	Prepared by: Stephen F. Smith
Reports to: Stephen F. Smith	Date: 6.6.22

About the Opportunity:

This opportunity is best suited for those who have:

- A desire to become independently licensed as a mental health counselor (LMHC) in Washington state beyond the associate level (LMHCA).
- A desire to receive tele/distance supervision from a supportive supervisor who can assist you with becoming licensed.
- A desire to work with adults, couples and groups.
- A desire to provide Christian/Biblical counseling, CBT and person-centered/supportive psychotherapy.
- A desire to provide telemental health services to clients throughout Washington state who are struggling in various areas and who may not share the same faith as you.
- A place of residence in Washington state.
- A computer with a camera and high-speed internet.
- A willingness to see up to 24 clients per week.

Once you advance from LMHCA to LMHC, you will be given assistance with starting your own private practice if you are interested.

Vis-à-Vis Counseling & Consulting, PLLC, is committed to a policy of Equal Employment Opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin or ancestry, sex, age, physical or mental disability, veteran or military status, genetic information, sexual orientation, marital status, or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances.



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Compensation & Benefits:

- Up to \$43,280 per year, as calculated by a combination of base pay (up to \$33,280/annually) plus, if goals are met, quarterly bonus pay (up to \$10,000/annually).
- 10 paid holidays per year.
- Up to 3 weeks of vacation/paid time off (PTO):
 - Year 1 = 1 week of PTO
 - Year 2 = 2 weeks of PTO
 - Year 3 = 2.5 weeks of PTO
 - Year 4 = 3 weeks of PTO
- 3 paid days off per year to complete training and continuing education units (CEUs).
- Employer paid CEUs.
- 52 hours of sick leave accrued per year.
- Employer contribution (50%) towards employee health insurance after employee builds up to 24 clients on their caseload.
- Employer matching (up to 4%) 401k (beginning 3 months after initial hire).
- Employer paid state mental health license fees (annually).
- Employer provided supervision services for licensure.
- Overtime eligible.

Position Overview:

- Counsel and advise individuals, couples, families and groups, covering a broad range of mental health issues, to promote optimum mental, behavioral, relational, social, spiritual and emotional health, wellbeing and overall functioning.

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Principal Duties and Responsibilities/Essential Functions:

- Counsel clients regarding personal issues.
- Complete documentation required by regulations.
- Write reports or evaluations to include diagnoses, treatment plans, progress notes, etc.
- Teach life skills or strategies to clients or their families.
- Intervene in crisis situations to assist clients.
- Maintain client records.
- Collect information about clients.
- Interview clients to gather information about their backgrounds, needs, or progress.
- Evaluate characteristics of individuals to determine needs or eligibility.
- Collaborate with other professionals to assess client needs or plan treatments.
- Advocate for individual needs.
- Monitor clients to evaluate treatment progress.
- Counsel family members of clients.
- Develop working relationships with others to facilitate program activities.
- Refer clients to community or social service programs.
- Confer with family members to discuss client treatment plans or progress.
- Track time spent with client and hours worked per day.
- Able to communicate visually and hear and speak through the web-based conferencing system.

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- Regular attendance at scheduled appointments.
- Other duties as assigned or needed.

Supervision Received:

- One 45–60-minute session of individual or group supervision weekly (absent times when the supervisor or supervisee are on leave or at training).
- Individual and group supervision will be conducted via a HIPAA secure audio/video platform.
- The developmental model for supervision, along with the supervisee's case conceptualization, review of progress notes, and audio/video review of sessions will be used in supervision.
- Supervision will revolve around counseling conducted with adults and/or couples.

Supervision Exercised:

- This position will not exercise any supervisory controls.

Qualifications & Skills:

REQUIRED:

- Graduation from a master's or doctoral level educational program in mental health counseling or a related discipline from a college or university approved by the secretary of the Washington State Department of Health based upon nationally recognized standards.
- Must be able to obtain Washington state Licensed Mental Health Counselor Associate (LMHCA) credential via the Washington State Department of Health.
- Must reside in Washington state.
- Able to provide Christian/Biblical counseling from a non-denominational viewpoint to clients who are interested in Christian/Biblical counseling.

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- Able to work with individuals whose faith differs from your own without imposing your own faith-based beliefs onto clients.
- Able to provide CBT.
- Able to provide person-centered, supportive psychotherapy.
- Willing to limit services to adults, couples and groups.
- No prior work experience required.
- Excellent documentation skills.
- Willingness to provide mental health services via a HIPAA secure audio/video format and receive distance supervision using the same format.
- Willingness to meet with supervisor in evenings and/or weekends.
- An ability to receive constructive feedback from supervisor.
- Maintain privacy and security of client's personal health information.
- Deals with confidential information and/or issues using discretion and judgment.

PREFERRED:

- Prior, post-master's, paid experience providing telemental health services using Christian/Biblical counseling, CBT and person-centered approaches.
- Possession of a Washington State LMHCA licensure in good standing.

About the Company:

Founded in 2018 as a telemental health counseling agency serving all of Washington state. Vis-à-Vis Counseling & Consulting, PLLC, is operated by husband and wife team, Stephen (counselor) and Trevia (practice manager) Smith.

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How to Apply:

Please email a copy of your resume along with a letter outlining your interests and qualifications for the position to: theoffice@visaviscounseling.com

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